

LAKE REGION ELECTRIC COOPERATIVE, INC.

Hulbert, Oklahoma

Policy No. 113

SUBJECT: Member and Non-Member Attendance at Board Meeting

OBJECTIVE: To foster the Cooperative philosophy of member rights and outline conditions and circumstances under which member visitation at Board meetings is invited and encouraged. To establish appropriate procedures applicable to the subject practice.

SCOPE: This benefit is extended to any active member in good standing with the Cooperative.

Other community citizens may make a request for appearance and each request will be considered by the Board based on the merits of each request. **The applicant will be notified at least (3) days prior to the Board meeting, whether his/her request is approved or disapproved.**

POLICY:

Article IV, Section 1 of the Cooperative's Bylaws provides that all of the Cooperative's powers shall be exercised by the Board "except such as are by law and articles of incorporation or those bylaws conferred upon or reserved to the members." Notwithstanding the foregoing Bylaw provision, it is the Cooperative's ideal and policy to encourage member attendance and observation of Board meetings. It is in their official meetings that the Board most often exercises the Cooperative's powers through Board action. By this Policy, the Cooperative encourages and establishes appropriate procedures relating to member attendance and observation of Board meetings.

1. When one or more members request to attend a Board meeting, the following rules and procedures shall apply:
 - A. If the attendance is solely for the purpose of members to observe the board meeting for their own interest and enlightenment about their cooperatives affairs, there will be no advance notification requirement. Members are welcome and encouraged to observe the Cooperative Board Meeting.
 - B. If the attendance is for the purpose of addressing the board, a request shall be submitted to the Cooperative in writing on the "Board Meeting Attendance Request Form" attached hereto and made an integral part of this policy. This request shall be submitted to the office of the General Manager a minimum of ten**

(10) days prior to the date of scheduled board meeting for which the attendance is requested.

- C. An attendance request may be for the sole stated purpose of bringing a complaint or controversial matter before the Board, in which case the Cooperative's management shall make every reasonable effort through conference and mediation with the requesting members to resolve the matter without necessity of their attending a Board meeting. The first 30 minutes of all regular board meetings are set aside for the purpose of the members addressing the board. This should be limited to not more than five minutes per person so that more members could address the board.
 - D. If several members request to attend a meeting of the Board in connection with the same matter, the Board, even though such request is granted, may nevertheless, due to seating limitations, restrict the maximum number of those who may attend and may require the group to designate a single representative to speak for them.
2. Whenever one or more members attend a meeting of the Board, the following procedure shall be followed:
- A. Without regard to the purpose of a member attending a Board meeting, he or she will be duly informed that the Board reserves the right, and that it has the duty, to exclude him or her from the meeting at any time the Board or any member thereof deems such is necessary for the Board meeting to proceed objectively and without the prejudice or undue influence that such member's continued presence might cause.
 - B. If a member attends to present a specific matter, including complaints, or to make specific inquires; the Board will hear such presentation totally, including asking any questions that it deems appropriate, but it will not necessarily discuss or respond or take any action with respect to such matter or inquiry until after the member has retired from the meeting room. After deliberating the matter and making its decision, the Board shall cause such member to be promptly informed thereof, including, if such be the case that no action was or will be taken thereon at all.
3. At each meeting of the Board, the general manager shall report to the Board on any such member requests, how they have thus far been handled and what recommendations, if any, the general manager or the Cooperative's general counsel may have with respect thereto.

Date Adopted: February 1, 1993

Date Effective: February 1, 1993

Date 1st Revised: April 6, 1994

Board Secretary

FORM FOR MEMBER REQUEST TO ATTEND BOARD MEETING

LAKE REGION ELECTRIC COOPERATIVE, INC., Hulbert, Oklahoma

Member Request to Attend Board Meeting

FULL NAME, ADDRESS, TELEPHONE NUMBER AND MEMBER ACCOUNT NUMBER AS APPEARING ON THE COOPERATIVE'S RECORDS: _____

(Note: If this request is also for and on behalf of other members of the Cooperative, state their full names, addresses, telephone numbers and member account numbers on a separate sheet and attach it hereto.) THE SPECIFIC PURPOSE FOR REQUESTING SUCH ATTENDANCE IS:

STATE NAMES, ADDRESSES AND TELEPHONE NUMBERS IF ANY PERSON (S) YOU DESIRE TO ATTEND THE BOARD MEETING WITH YOU AND WHY, AND DESCRIBE THEIR STATUS WHETHER THEY ARE COOPERATIVE MEMBERS, YOUR ATTORNEY OR OTHER:

Date this request form executed: _____, 20 _____.

Signed: _____

ACTION ON REQUEST *

Date of Action: _____ Signed: _____

Title: _____

* To be filled out by the Cooperative.